

# Choose one or both job applicant training courses

# **Resume & Written Application**

The first day introduces essential knowledge in understanding the recruitment and selection process within the public sector and then focuses on developing a professional resume and writing high quality applications and supporting statements.

**Format:** 2 x 2 hour sessions **Price:** \$396.00 incl. GST

#### **Interview Skills Intensive**

The second day dives deep into interview preparation and will give you the skills and advanced techniques to impress the panel, manage nerves and perform at your best. Our goal is to help maximise your success in interview for government jobs.

**Format:** 3 x 2 hour sessions **Price:** \$473.00 incl. GST

# **Complete Job Applicant Series**

This complete series combines both our Resume and Written Application course and our Interview Skills Intensive and will run virtually in four x 2 hour sessions over two consecutive days. By the end of the program, you will be able to confidently handle each stage of the typical government recruitment process.

**Format:** 4 x 2 hour sessions **Price:** \$529.00 incl. GST

### **Our Approach**

- Learn from qualified facilitators with extensive profesional expertise and experience
- Interactive workshop with high quality resource material
- Balance of expert content and opportunities for practical application
- Guaranteed small group and supportive environment

#### **Register Now**

Early bird pricing available. Visit our website for available dates or email training@meritsolutions.com.au

People. Integrity. Results.

