



# Best Practice Recruitment and Selection

## Practical training for public sector selection panels

### Learning Objectives

- Design and implement an effective merit selection process
- Adopt current best practice & flexibility
- Reduce timeframes and excessive process
- Integrate capability frameworks
- Learn efficient shortlisting techniques
- Develop great interview questions
- Consider other selection techniques
- Elicit frank referee comment
- Make the right decision
- Deliver frank post selection feedback
- Protect against successful appeals
- Gain up-to-date public sector knowledge (including the new QLD Government Recruitment and Selection Directive 12/20)

**Also available for in-house delivery  
tailored to your organisation's needs**

### Program Details

**Format:** One day workshop

**Price:** \$495.00 incl. GST (*early bird \$451.00*)

**Register:** visit our website for available dates or email [training@meritsolutions.com.au](mailto:training@meritsolutions.com.au)

### Our Approach

- Learn from qualified facilitators with extensive professional expertise and experience
- Interactive workshop with high quality resource material
- Balance of expert content and opportunities for practical application
- Guaranteed small group

*The presenter was excellent, efficient, experienced, relevant – she adapted the content and her style flexibly to the group. Pace was just right.*

*Really valuable training. Everyone should do this before being on a panel (even if you've been on panels before)*

*Facilitated by Miranda Miller and Jane Woodland*

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