

Best Practice Recruitment and Selection

Practical training for public sector selection panels.

- FOCUS:** Selecting the best person for the job and your organisation
TARGET: Managers and potential members of Selection Panels
INCLUDES: Essential Information about Capability Frameworks

CONTENT

- Design and implement an effective merit selection process
- Adopt current best practice & flexibility
- Reduce timeframes and excessive process
- Integrate capability frameworks
- Learn efficient shortlisting techniques
- Develop great interview questions
- Consider other selection techniques
- Elicit frank referee comment
- Make the right decision
- Deliver frank post selection feedback
- Protect against successful appeals

LEARN FROM

- Highly skilled and experienced facilitators
- Our experience with more than 5000 public sector selection panels since 1996
- Up-to-date knowledge of both Queensland and Australian Government recruitment

OUR APPROACH

- Interactive workshop
- High quality resource material
- Expert advice from people who have “been there, done that”

OUR TRAINING TEAM

Jane Woodland, Maria O’Leary, Miranda Miller and Angela Bryan have a wealth of government recruitment experience together with outstanding facilitation and coaching skills. They combine a commitment to merit-based selection processes with practical experience in Government.

PROGRAM DETAILS

- Location:** Brisbane
Format: 1 day workshop
Fees: \$462.00 incl. GST

Early Bird and Group discounts available.

REGISTER NOW

- Online:** www.meritsolutions.com.au
Email: training@meritsolutions.com.au

For more information, ring 3220-1166 or visit our website.

Our workshops are also available in-house. This can be a cost effective option for large groups and are tailored to your organisation’s needs.

Please contact us to enquire about availability and pricing.

FEEDBACK

“Thank you for allowing the opportunity to provide clarity and a safe environment so I felt at ease”

“Facilitator’s experience on selection panels provided very good advice”

“Communication style was excellent. Really easy to discuss issues and concerns. Presenter has lots of relevant experience”

“The resource book was easy to read with plenty of examples for both higher & lower level classifications”