Interview Skills for Job Applicants

Job interview training for the public sector.

FOCUS: Success at interview – in government jobs
TARGET: Government staff and external applicants
INCLUDES: Essential Information about Capability Frameworks

CONTENT

- Understand the interview as part of the whole selection process
- Anticipate questions and plan responses
- Learn techniques to handle whatever the panel throws at you
- Use Capability Frameworks
- Present with confidence and manage nerves
- Prepare a memorable closing statement
- Gain the confidence and skills to sell yourself to a selection panel

LEARN FROM

- Highly skilled and experienced facilitators
- Our experience with more than 5000 public sector selection panels since 1996
- Up-to-date knowledge of both Queensland and Australian Government recruitment

OUR APPROACH

- Professionalism
- Personalised attention
- High quality resource material
- Supportive environment

OUR TRAINING TEAM

Jane Woodland, Maria O'Leary, Miranda Miller and Angela Bryan have a wealth of government recruitment experience together with outstanding facilitation and coaching skills. They combine a commitment to merit-based selection processes with practical experience in Government.

PROGRAM DETAILS

Location: Brisbane

Format: 1 day workshop

Fees: $440.00 incl. GST

Early Bird and Group discounts available.

REGISTER NOW

Online: www.meritsolutions.com.au
Email: training@meritsolutions.com.au

For more information, ring 3220-1166 or visit our website.

Our workshops are also available in-house. This can be a cost effective option for large groups and are tailored to your organisation's needs.

Please contact us to enquire about availability and pricing.

FEEDBACK

"Interview scenarios—great! These are the skills we will take away. This is what I will remember from today"

"Facilitation was great. Communication within the group was really well done"

"Interview tools and techniques i.e. body language, non-verbal communication. Being aware of what I do well and where I can improve"

"Great help! Great feedback and suggestions for improvement. Thanks!"